

Final Budget

Teton Conservation District	
Budget Hearing Information	
P O Box 1070	Location: 420 West Pearl Avenue
Jackson, WY 83001	Date: 6/20/2018
307-733-2110	Time: 1pm
Teton County	Budget Prepared by: Emily Hagedorn-Wegher

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
	<p>See more information about the Teton Conservation District's programs, policies and budget at www.tetonconservation.org. Just to note, if it appears that we are short of funds in the 2019 fiscal year, those expenses are actually covered by the carryover in the checking account. In our budget, we budget to spend out the entire checking account, but in actuality, there is always something left in it at the end of the fiscal year (normally several hundred thousand dollars). If you have any questions, please feel free to call the Teton Conservation District (contact Administrative Manager Emily Hagedorn-Wegher) at 307-733-2110. Thank you!</p>	

S-B	RESERVE DESCRIPTION

S-C		Does the district have regular office hours exceeding 20 hours per week?
Names of Board Members	Date of End of Term	<input type="checkbox"/> Yes
Dave Adams	12/31/18	<p>If Yes, enter</p> <p>Address of office: 420 West Pearl Avenue</p> <p>City, State, Zip: Jackson, WY 83455</p> <p>Phone Number: 307-733-2110</p> <p>Hours Open: 8-5 Monday through Friday</p>
Bailey Schreiber	12/31/20	
Sandy Shuptrine	12/31/18	
Bob Lucas	12/31/18	
Steve Kallin	12/31/18	

Where are the minutes of your board meeting available for public review?	
420 West Pearl Avenue and www.tetonconservation.org	
How and where are the notices of meeting posted for the public?	
Paid ads in the Jackson Hole News & Guide and at www.tetonconservation.org	
Where are the public meetings held?	
Teton Conservation District Office at 420 West Pearl Avenue in Jackson, Wyoming	

FINAL BUDGET SUMMARY

OVERVIEW		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$1,506,598	\$2,205,905	\$2,422,190	\$2,379,912
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$2,135,946	\$2,073,351	\$2,422,190	\$2,379,912
S-5	Amount requested from County Commissioners	\$1,358,419	\$1,291,615	\$1,448,324	\$1,448,324
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-7	Operating Revenues	\$1,957	\$19,100	\$1,500	\$1,500
S-8	Tax levy (From the County Treasurer)	\$1,358,419	\$1,291,615	\$1,448,324	\$1,448,324
S-9	Government Support	\$8,824	\$8,824	\$8,824	\$8,824
S-10	Grants	\$64,144	\$54,780	\$166,063	\$166,063
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$18,878	\$6,000	\$7,000	\$7,000
S-13	Other Forecasted Revenue	\$28,535	\$37,845	\$63,834	\$63,834
S-14	Total Revenue	\$1,480,757	\$1,418,163	\$1,695,544	\$1,695,544

FY 7/1/18-6/30/19 Teton Conservation District

EXPENDITURE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$267,214	\$312,691	\$355,302	\$355,302
S-18	Operations	\$1,022,156	\$1,593,454	\$1,748,192	\$1,730,914
S-19	Indirect Costs	\$217,227	\$299,760	\$318,696	\$293,696
S-20	Total Expenditures	\$1,506,598	\$2,205,905	\$2,422,190	\$2,379,912

DEBT SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$655,188	\$655,188	\$726,646	\$684,368

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$500,000	\$500,000	\$500,000	\$500,000
	Total Reserves (a+b+c)	\$500,000	\$500,000	\$500,000	\$500,000
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$500,000	\$500,000	\$500,000	\$500,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$500,000	\$500,000	\$500,000	\$500,000

End of Summary

Barley Schreiber - TCD Treasurer

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 5/14/2018

DISTRICT ADDRESS: P O Box 1070
Jackson, WY 83001

PREPARED BY: Emily Hagedorn-Wegher

DISTRICT PHONE: 307-733-2110

Final Budget

Teton Conservation District
NAME OF DISTRICT/BOARD

FYE 6/30/2019

PROPERTY TAXES AND ASSESSMENTS

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
R-1 Property Taxes and Assessments Received				
R-1.1 Tax Levy (From the County Treasurer)	\$1,358,419	\$1,291,615	\$1,448,324	\$1,448,324
R-1.2 Other County Support	\$0	\$0	\$0	

FORECASTED REVENUE

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
R-2 Revenues from Other Governments				
R-2.1 State Aid	\$8,824	\$8,824	\$8,824	\$8,824
R-2.2 Additional County Aid (non-treasurer)	\$0	\$0	\$0	
R-2.3 City (or Town) Aid	\$0	\$0	\$0	
R-2.4 Other (Specify)	\$0	\$0	\$0	
R-2.5 Total Government Support	\$8,824	\$8,824	\$8,824	\$8,824
R-3 Operating Revenues				
R-3.1 Customer Charges	\$0	\$17,600	\$0	
R-3.2 Sales of Goods or Services	\$1,957	\$1,500	\$1,500	\$1,500
R-3.3 Other Assessments	\$0	\$0	\$0	
R-3.4 Total Operating Revenues	\$1,957	\$19,100	\$1,500	\$1,500
R-4 Grants				
R-4.1 Direct Federal Grants	\$16,970	\$18,500	\$17,400	\$17,400
R-4.2 Federal Grants thru State Agencies	\$17,248	\$16,280	\$0	
R-4.3 Grants from State Agencies	\$29,927	\$20,000	\$148,663	\$148,663
R-4.4 Total Grants	\$64,144	\$54,780	\$166,063	\$166,063
R-5 Miscellaneous Revenue				
R-5.1 Interest	\$1,189	\$2,000	\$2,000	\$2,000
R-5.2 Other: Specify <u>Unanticipated Income</u>	\$17,690	\$4,000	\$5,000	\$5,000
R-5.3 Other: Additional				
R-5.4 Total Miscellaneous	\$18,878	\$6,000	\$7,000	\$7,000
R-5.5 Total Forecasted Revenue	\$93,803	\$88,704	\$183,387	\$183,387
R-6 Other Forecasted Revenue				
R-6.1 a. Other past due-as estimated by Co. Treas.	\$0	\$0	\$0	
R-6.2 b. Other forecasted revenue (specify):				
R-6.3 <u>Friends of Fish Creek Reimbursement</u>	\$28,535	\$30,119	\$60,000	\$60,000
R-6.4 <u>Bridger Teton National Forest Reimb.</u>	\$0	\$7,726	\$3,834	\$3,834
R-6.5				
R-6.6 Total Other Forecasted Revenue (a+b)	\$28,535	\$37,845	\$63,834	\$63,834

Final Budget

Teton Conservation District

FYE 6/30/2019

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$0	\$0	\$0	
E-1.2	Vehicles	\$0	\$0	\$0	
E-1.3	Office Equipment	\$0	\$0	\$0	
E-1.4	Other (Specify)				
E-1.5					
E-1.6					
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$38,250	\$39,398	\$40,973	\$40,973
E-2.2	Secretary	\$54,470	\$41,431	\$34,453	\$34,453
E-2.3	Clerical	\$13,895	\$13,000	\$25,220	\$25,220
E-2.4	Other (Specify)				
E-2.5	Land Resources Staff	\$13,325	\$28,043	\$29,309	\$29,309
E-2.6	Water Resources Staff	\$14,020	\$25,501	\$26,666	\$26,666
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$0	\$127	\$500	\$500
E-3.2	Mileage	\$0	\$0	\$0	
E-3.3	Other (Specify)				
E-3.4	Meals & Supplies	\$0	\$0	\$0	
E-3.5	TCD Equip & Clothing	\$176	\$641	\$2,000	\$2,000
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$10,786	\$30,000	\$15,000	\$15,000
E-4.2	Accounting/Auditing	\$15,000	\$15,000	\$15,000	\$15,000
E-4.3	Other (Specify)				
E-4.4	Dues & Subscriptions	\$14,627	\$15,000	\$17,500	\$17,500
E-4.5	Comm/Outreach & Travel	\$13,004	\$18,500	\$16,250	\$16,250
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$4,694	\$4,000	\$7,250	\$7,250
E-5.2	Office equipment, rent & repair	\$6,131	\$7,500	\$20,000	\$20,000
E-5.3	Education	\$7,499	\$8,250	\$19,080	\$19,080
E-5.4	Registrations	\$0	\$0	\$0	
E-5.5	Other (Specify)				
E-5.6	Meeting Expense	\$4,691	\$4,600	\$8,100	\$8,100
E-5.7	General Office Expense	\$56,645	\$61,700	\$78,000	\$78,000
E-5.8					
E-6	TOTAL ADMINISTRATION	\$267,214	\$312,691	\$355,302	\$355,302

Final Budget

Teton Conservation District

FYE 6/30/2019

OPERATIONS BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$95,426	\$96,237	\$77,678	\$77,678
E-7.2	Service Contracts	\$0	\$0	\$4,078	\$4,078
E-7.3	Other (Specify)				
E-7.4	Land Resources Staff	\$39,976	\$84,129	\$87,928	\$87,928
E-7.5	Water Resources Staff	\$60,059	\$76,502	\$79,999	\$79,999
E-7.6					
E-8	Travel				
E-8.1	Mileage	\$0	\$0	\$0	
E-8.2	Other (Specify)				
E-8.3					
E-8.4					
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Communications	\$10,926	\$35,000	\$35,000	\$35,000
E-9.2	GIS & Mapping Tech.	\$2,037	\$12,000	\$14,000	\$14,000
E-9.3					
E-9.4					
E-9.5					
E-10	Program Services (List)				
E-10.1	Ag Program - Cropland	\$3,000	\$227,150	\$228,163	\$228,163
E-10.2	Ag Program - Rangeland	\$41,173	\$27,300	\$39,000	\$39,000
E-10.3	Tech. Assistance Grants	\$91,825	\$91,560	\$103,834	\$103,834
E-10.4	Partnering Funds	\$35,576	\$292,482	\$300,000	\$282,722
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	TAWPC/WUI Fire	\$25,349	\$85,500	\$81,000	\$81,000
E-11.2	USGS Partnership	\$103,000	\$95,994	\$128,530	\$128,530
E-11.3	Invasive Species Mgmt.	\$245,999	\$45,000	\$39,200	\$39,200
E-11.4					
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Sustainability Projects	\$33,000	\$47,600	\$84,134	\$84,134
E-12.2	Water Resources / WQ	\$196,216	\$275,750	\$356,148	\$356,148
E-12.3	Wildlife Projects	\$38,594	\$101,250	\$89,500	\$89,500
E-12.4					
E-12.5					
E-13	TOTAL OPERATIONS	\$1,022,156	\$1,593,454	\$1,748,192	\$1,730,914

Final Budget

Teton Conservation District

FYE 6/30/2019

INDIRECT COSTS BUDGET

E-14 Insurance

E-14.1	Liability
E-14.2	Buildings and vehicles
E-14.3	Equipment
E-14.4	Other (Specify)
E-14.5	Bonds
E-14.6	
E-14.7	

E-15 Indirect payroll costs:

E-15.1	FICA (Social Security) taxes
E-15.2	Workers Compensation
E-15.3	Unemployment Taxes
E-15.4	Retirement
E-15.5	Health Insurance
E-15.6	Other (Specify)
E-15.7	Leave Liability / Unemp.
E-15.8	Housing Stipend
E-15.9	

E-16 Depreciation Expenses

E-17 TOTAL INDIRECT COSTS

2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
\$3,609	\$3,500	\$3,500	\$3,500
\$3,226	\$3,000	\$3,000	\$3,000
\$0	\$0	\$0	
\$3,650	\$3,500	\$3,500	\$3,500
\$0	\$0	\$0	
\$24,181	\$36,000	\$38,000	\$38,000
\$7,081	\$9,000	\$12,000	\$12,000
\$0	\$0	\$0	
\$40,302	\$51,500	\$65,000	\$65,000
\$67,829	\$104,500	\$80,000	\$80,000
\$0	\$0	\$0	
\$0	\$10,000	\$10,000	\$10,000
\$43,008	\$53,760	\$78,696	\$78,696
\$24,341	\$25,000	\$25,000	
\$217,227	\$299,760	\$318,696	\$293,696

DEBT SERVICE BUDGET

D-1 Debt Service

D-1.1	Principal
D-1.2	Interest
D-1.3	Fees

D-2 TOTAL DEBT SERVICE

2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
\$0	\$0	\$0	
\$0	\$0	\$0	
\$0	\$0	\$0	
\$0	\$0	\$0	\$0

Final Budget

Teton Conservation District
NAME OF DISTRICT/BOARD

FYE 6/30/2019

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2016-2017	2017-2018	2018-2019	Final Approval
		Actual	Estimated	Proposed	
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$570,777	\$570,777	\$681,646	\$639,368
C-1.2	Savings and Investments Account Balance	\$84,411	\$84,411	\$45,000	\$45,000
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$500,000	\$500,000	\$500,000	\$500,000
C-1.6	Total Estimated Cash and Investments on Hand	\$1,155,188	\$1,155,188	\$1,226,646	\$1,184,368
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$500,000	\$500,000	\$500,000	\$500,000
C-2.3	Total Deductions (a+b)	\$500,000	\$500,000	\$500,000	\$500,000
C-2.4	Estimated Non-Restricted Funds Available	\$655,188	\$655,188	\$726,646	\$684,368

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2016-2017	2017-2018	2018-2019	Final Approval
		Actual	Estimated	Proposed	
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2016-2017	2017-2018	2018-2019	Final Approval
		Actual	Estimated	Proposed	
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2016-2017	2017-2018	2018-2019	Final Approval
		Actual	Estimated	Proposed	
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$500,000	\$500,000	\$500,000	\$500,000
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL	\$500,000	\$500,000	\$500,000	\$500,000
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained in Assigned Fund Balance	\$500,000	\$500,000	\$500,000	\$500,000
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

