

Final Budget

Teton County Weed & Pest Control District	
7575 South US Highway 89 Jackson, WY 83001 307-733-8419	Budget Hearing Information Location: District Office Date: 6/29/2018 Time: 12:00pm
Teton County	Budget Prepared by: Erika Edmiston

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>Teton County Weed & Pest Control District is a special district political subdivision of the State of Wyoming established under W.S 11-5-101 to 303.</p> <p>The 2018-2019 FY Budget for Teton County Weed and Pest Control District assumes that one mill will raise \$1,713,403.00. The total tax requirement for the District is \$1,713,403.00 which is estimated to be a 1.000 mill. This is a tax requirement increase over last year and is substantially less than the full authorization of two mills as allowed by statute. This level of funding will allow for normal operations.</p> <p>The District is authorized by statute to spend up to one mill for general weed and pest control activities. On July 1, 1990 the Special Weed Management Act went into effect authorizing a second mill for the special management programs and for the control of leafy spurge. The District has not elected to establish a Special Management Program at this time.</p> <p>The District will maintain a total for cash and investments on hand of \$400,000.00 to ensure that there will be sufficient funds at the end of the fiscal year to continue District operations until tax money is received, provide emergency funding, and protect against property tax collection shortfalls. The District does not have any reserve accounts at this time. Additional revenue from the increase in mill levy for this budget year will be utilized to pay extra down on the lease on the property at 7575 South US Highway 89.</p>		

S-B	RESERVE DESCRIPTION
<p>NA - The District current does not have a reserve account at this time</p>	

S-C	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Names of Board Members</td> <td style="width: 50%; padding: 2px; text-align: right;">Date of End of Term</td> </tr> <tr> <td>John Becker</td> <td style="text-align: right;">2020</td> </tr> <tr> <td>Mary Cernicek</td> <td style="text-align: right;">2018</td> </tr> <tr> <td>Kasey Mateosky</td> <td style="text-align: right;">2018</td> </tr> <tr> <td>Lorin Wilson</td> <td style="text-align: right;">2020</td> </tr> <tr> <td>Bryan Johnson</td> <td style="text-align: right;">2018</td> </tr> <tr> <td> </td> <td> </td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px; text-align: right;">Does the district have regular office hours exceeding 20 hours per week?</td> <td style="width: 50%; padding: 2px; text-align: right;"><input type="checkbox"/> Yes</td> </tr> </table> <p style="margin-left: 20px;">If Yes, enter</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Address of office:</td> <td style="width: 50%; padding: 2px;">7575 South US Highway 89</td> </tr> <tr> <td>City, State, Zip:</td> <td>Jackson, WY 83001</td> </tr> <tr> <td>Phone Number:</td> <td>307-733-8419</td> </tr> <tr> <td>Hours Open:</td> <td>Tuesday-Friday 8am-5pm (summer); 8am-4pm (winter)</td> </tr> <tr> <td colspan="2" style="height: 40px;"></td> </tr> </table>	Names of Board Members	Date of End of Term	John Becker	2020	Mary Cernicek	2018	Kasey Mateosky	2018	Lorin Wilson	2020	Bryan Johnson	2018															Does the district have regular office hours exceeding 20 hours per week?	<input type="checkbox"/> Yes	Address of office:	7575 South US Highway 89	City, State, Zip:	Jackson, WY 83001	Phone Number:	307-733-8419	Hours Open:	Tuesday-Friday 8am-5pm (summer); 8am-4pm (winter)		
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Where are the minutes of your board meeting available for public review?	District office
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How and where are the notices of meeting posted for the public?	Jackson Hole News & Guide newspaper and District Office
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Where are the public meetings held?	District Office
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FINAL BUDGET SUMMARY

OVERVIEW	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
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S-1 Total Budgeted Expenditures	\$1,986,159	\$1,839,572	\$2,080,500	\$2,143,903
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues Available	\$2,579,150	\$2,360,810	\$2,480,500	\$2,543,903
S-5 <i>Amount requested from County Commissioners</i>	\$1,364,718	\$1,436,572	\$1,650,000	\$1,713,403
S-6 Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
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S-7 Operating Revenues	\$303,380	\$250,000	\$260,000	\$260,000
S-8 Tax levy (From the County Treasurer)	\$1,364,718	\$1,436,572	\$1,650,000	\$1,713,403
S-9 Government Support	\$58,589	\$0	\$0	\$0
S-10 Grants	\$134,510	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$30,218	\$13,000	\$20,500	\$20,500
S-13 Other Forecasted Revenue	\$166,497	\$140,000	\$150,000	\$150,000

S-14 Total Revenue	\$2,057,912	\$1,839,572	\$2,080,500	\$2,143,903
FY 7/1/18-6/30/19	Teton County Weed & Pest Control District			

EXPENDITURE SUMMARY	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
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S-15 Capital Outlay	\$67,028	\$30,000	\$0	\$0
S-16 Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17 Administration	\$219,453	\$208,479	\$220,895	\$220,895
S-18 Operations	\$1,373,959	\$1,249,926	\$1,507,960	\$1,571,363
S-19 Indirect Costs	\$325,719	\$351,167	\$351,645	\$351,645

S-20 Total Expenditures	\$1,986,159	\$1,839,572	\$2,080,500	\$2,143,903
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DEBT SUMMARY	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
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S-21 Principal Paid on Debt	\$0	\$0	\$0	\$0
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CASH AND INVESTMENTS	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
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S-22 TOTAL GENERAL FUNDS	\$521,238	\$521,238	\$400,000	\$400,000
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Summary of Reserve Funds				
S-23 Beginning Balance in Reserve Accounts				
S-24 a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25 b. Other Reserve	\$0	\$0	\$0	\$0
S-26 c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0

S-27 Amount to be added				
S-28 a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29 b. Other Reserve	\$0	\$0	\$0	\$0
S-30 c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0

S-31 Subtotal	\$0	\$0	\$0	\$0
S-32 Less Total to be spent	\$0	\$0	\$0	\$0
S-33 TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District

DISTRICT ADDRESS: 7575 South US Highway 89
Jackson, WY 83001

PREPARED BY: Erika Edmiston

DISTRICT PHONE: 307-733-8419

Final Budget

Teton County Weed & Pest Control District

FYE 6/30/2019

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

R-1	Property Taxes and Assessments Received	
R-1.1	Tax Levy (From the County Treasurer)	
R-1.2	Other County Support	

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
	\$1,364,718	\$1,436,572	\$1,650,000	\$1,713,403

FORECASTED REVENUE

R-2	Revenues from Other Governments	
R-2.1	State Aid	
R-2.2	Additional County Aid (non-treasurer)	
R-2.3	City (or Town) Aid	
R-2.4	Other (Specify)	<u>Teton Conservation Dis</u>
R-2.5	Total Government Support	
R-3	Operating Revenues	
R-3.1	Customer Charges	
R-3.2	Sales of Goods or Services	
R-3.3	Other Assessments	
R-3.4	Total Operating Revenues	
R-4	Grants	
R-4.1	Direct Federal Grants	
R-4.2	Federal Grants thru State Agencies	
R-4.3	Grants from State Agencies	
R-4.4	Total Grants	
R-5	Miscellaneous Revenue	
R-5.1	Interest	
R-5.2	Other: Specify	<u>Private grants/rentals</u>
R-5.3	Other: Additional	
R-5.4	Total Miscellaneous	
R-5.5	Total Forecasted Revenue	
R-6	Other Forecasted Revenue	
R-6.1	a. Other past due-as estimated by Co. Treas.	
R-6.2	b. Other forecasted revenue (specify):	
R-6.3	Sale of fixed assets	
R-6.4	WYDOT easement reimbursement	
R-6.5		
R-6.6	Total Other Forecasted Revenue (a+b)	

	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
	\$445	\$1,000	\$500	\$500
	\$29,773	\$12,000	\$20,000	\$20,000
	\$30,218	\$13,000	\$20,500	\$20,500
	\$526,697	\$263,000	\$280,500	\$280,500
	\$144,636	\$135,000	\$150,000	\$150,000
	\$14,601	\$5,000	\$0	\$0
	\$7,260	\$0	\$0	\$0
	\$166,497	\$140,000	\$150,000	\$150,000

Final Budget

Teton County Weed & Pest Control District
NAME OF DISTRICT/BOARD

FYE 6/30/2019

CAPITAL OUTLAY BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles	\$67,028	\$30,000	\$0	
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5					
E-1.6					
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$67,028	\$30,000	\$0	\$0

ADMINISTRATION BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$95,129	\$97,507	\$99,945	\$99,945
E-2.2	Secretary				
E-2.3	Clerical	\$35,875	\$36,772	\$38,750	\$38,750
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$560	\$5,000	\$5,000	\$5,000
E-3.2	Mileage	\$808	\$1,200	\$1,200	\$1,200
E-3.3	Other (Specify)				
E-3.4	General	\$2,777	\$2,500	\$2,500	\$2,500
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$3,617	\$2,000	\$10,000	\$10,000
E-4.2	Accounting/Auditing	\$11,594	\$13,000	\$13,000	\$13,000
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$7,090	\$7,500	\$7,500	\$7,500
E-5.2	Office equipment, rent & repair	\$29,638	\$15,000	\$15,000	\$15,000
E-5.3	Education	\$21,106	\$20,000	\$20,000	\$20,000
E-5.4	Registrations	\$11,259	\$8,000	\$8,000	\$8,000
E-5.5	Other (Specify)				
E-5.6					
E-5.7					
E-5.8					
E-6	TOTAL ADMINISTRATION	\$219,453	\$208,479	\$220,895	\$220,895

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Teton County Weed & Pest Control District

FYE 6/30/2019

OPERATIONS BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$705,903	\$685,000	\$665,000	\$665,000
E-7.2	Service Contracts	\$0	\$20,000	\$50,000	\$50,000
E-7.3	Other (Specify)				
E-7.4	Safety/Protection	\$12,669	\$15,000	\$15,000	\$15,000
E-7.5					
E-7.6					
E-8	Travel				
E-8.1	Mileage	\$545	\$500	\$500	\$500
E-8.2	Other (Specify)				
E-8.3	Travel	\$12,709	\$20,000	\$20,000	\$20,000
E-8.4					
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Repairs/Maintenance	\$18,194	\$25,000	\$25,000	\$25,000
E-9.2	Shop/Lab Supplies	\$5,206	\$15,000	\$15,000	\$15,000
E-9.3	Phones	\$12,499	\$13,000	\$13,000	\$13,000
E-9.4					
E-9.5					
E-10	Program Services (List)				
E-10.1	COG - Chemicals/Prod	\$157,262	\$140,000	\$140,000	\$140,000
E-10.2	COG - Other	\$9,786	\$8,000	\$8,000	\$8,000
E-10.3	Special Programs	\$28,291	\$40,000	\$50,000	\$50,000
E-10.4					
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	Equipment Rental	\$0	\$0	\$0	\$0
E-11.2	Grant Expense	\$71,473	\$0	\$0	\$0
E-11.3					
E-11.4					
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Facilities	\$1,602	\$27,500	\$27,500	\$27,500
E-12.2	Lease Payments	\$328,327	\$225,926	\$463,960	\$527,363
E-12.3	Utilities	\$9,493	\$15,000	\$15,000	\$15,000
E-12.4					
E-12.5					
E-13	TOTAL OPERATIONS	\$1,373,959	\$1,249,926	\$1,507,960	\$1,571,363

Final Budget

Teton County Weed & Pest Control District

FYE 6/30/2019

INDIRECT COSTS BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-14	Insurance				
E-14.1	Liability	\$8,234	\$9,000	\$9,000	\$9,000
E-14.2	Buildings and vehicles	\$15,140	\$15,000	\$15,000	\$15,000
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5					
E-14.6					
E-14.7					
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes	\$51,063	\$51,235	\$49,154	\$49,154
E-15.2	Workers Compensation	\$13,165	\$11,982	\$16,213	\$16,213
E-15.3	Unemployment Taxes	\$2,926	\$3,049	\$4,161	\$4,161
E-15.4	Retirement	\$91,099	\$94,202	\$85,636	\$85,636
E-15.5	Health Insurance	\$132,150	\$155,000	\$161,000	\$161,000
E-15.6	Other (Specify)				
E-15.7	Medicare	\$11,942	\$11,699	\$11,481	\$11,481
E-15.8					
E-15.9					
E-16	Depreciation Expenses				
E-17	TOTAL INDIRECT COSTS	\$325,719	\$351,167	\$351,645	\$351,645

DEBT SERVICE BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
D-1	Debt Service				
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2	TOTAL DEBT SERVICE	\$0	\$0	\$0	\$0

Final Budget

Teton County Weed & Pest Control District

NAME OF DISTRICT/BOARD

FYE 6/30/2019

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$379,639	\$379,639	\$300,000	\$300,000
C-1.2	Savings and Investments Account Balance	\$141,599	\$141,599	\$100,000	\$100,000
C-1.3	General Fund CD Balance	\$0	\$0	\$0	\$0
C-1.4	All Other Funds	\$0	\$0	\$0	\$0
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$521,238	\$521,238	\$400,000	\$400,000
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	\$0	\$0	\$0	\$0
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$521,238	\$521,238	\$400,000	\$400,000

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent from "Other				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0