

Final Budget

Wilson Sewer District	
Budget Hearing Information	
PO Box 1607	Location: 430 S. Cache St, Jackson, WY
Wilson, WY 83014	Date: 7/17/2018
(307) 413-1279	Time: 12:00pm
Teton County	Budget Prepared by: Teresa Thomas

S-A BUDGET MESSAGE W.S. 16-4-104(d)

In this physical year the Wilson Sewer District was able to refinance and reamortize its loan with the Office of State Lands & Investments which resulted in significant savings in the annual expenditures for interest and debt reduction. There is a sizeable increase to the Repairs & Maintenance line item because the SCADA system needs to be updated.

S-B RESERVE DESCRIPTION

There are no restricted funds.

S-C

Names of Board Members	Date of End of Term
Mike Prichard	11/2/21
John Wasson	11/5/19
Brad Hoyt	11/2/21
Dave French	11/5/19
John McNaughton	11/2/21

Does the district have regular office hours exceeding 20 hours per week?	<input type="checkbox"/> No

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? Yes

Where are the minutes of your board meeting available for public review?
 PO Box 1607, Wilson, WY 83014

How and where are the notices of meeting posted for the public?
 Advertisement in the Jackson Hole News&Guide

Where are the public meetings held?
 430 South Cache Street, Jackson, WY 83001

FINAL BUDGET SUMMARY

OVERVIEW		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$500,192	\$462,954	\$539,675	\$539,675
S-2	Total Principal to Pay on Debt	\$220,476	\$105,164	\$91,325	\$91,325
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$1,072,660	\$1,060,753	\$1,148,069	\$1,148,069
S-5	<i>Amount requested from County Commissioners</i>	\$204,654	\$204,728	\$204,728	\$204,728
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-7	Operating Revenues	\$216,197	\$203,934	\$205,901	\$205,901
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$204,654	\$204,728	\$204,728	\$204,728
S-12	Miscellaneous	\$1,083	\$1,365	\$1,450	\$1,450
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$421,934	\$410,027	\$412,079	\$412,079

Wilson Sewer District

EXPENDITURE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$55,917	\$32,786	\$46,626	\$46,626
S-17	Administration	\$41,386	\$38,402	\$40,991	\$40,991
S-18	Operations	\$147,710	\$136,919	\$197,232	\$197,232
S-19	Indirect Costs	\$255,179	\$254,847	\$254,826	\$254,826
S-20	Total Expenditures	\$500,192	\$462,954	\$539,675	\$539,675

DEBT SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-21	Principal Paid on Debt	\$220,476	\$105,164	\$91,325	\$91,325

CASH AND INVESTMENTS		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$650,726	\$650,726	\$735,990	\$735,990
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Date adopted by Special District 7/17/2018

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: PO Box 1607
Wilson, WY 83014

PREPARED BY: Teresa Thomas

DISTRICT PHONE: (307) 413-1279

Final Budget

Wilson Sewer District

FYE 6/30/2019

NAME OF DISTRICT/BOARD _____

PROPERTY TAXES AND ASSESSMENTS

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support	\$204,654	\$204,728	\$204,728	\$204,728

FORECASTED REVENUE

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) _____				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$216,197	\$203,934	\$205,901	\$205,901
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$216,197	\$203,934	\$205,901	\$205,901
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$739	\$990	\$1,200	\$1,200
R-5.2	Other: Specify <u>service/finance charges</u>	\$344	\$375	\$250	\$250
R-5.3	Other: Additional _____				
R-5.4	Total Miscellaneous	\$1,083	\$1,365	\$1,450	\$1,450
R-5.5	Total Forecasted Revenue	\$217,280	\$205,299	\$207,351	\$207,351
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify): _____				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

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Wilson Sewer District

FYE 6/30/2019

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	Clerk	\$11,772	\$12,500	\$14,000	\$14,000
E-4.5	Administration	\$20,669	\$24,500	\$25,000	\$25,000
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$106	\$162	\$150	\$150
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Advertising	\$430	\$575	\$1,000	\$1,000
E-5.7	Dues and Subscriptions	\$140	\$166	\$166	\$166
E-5.8	see additional details	\$8,269	\$499	\$675	\$675
E-6	TOTAL ADMINISTRATION	\$41,386	\$38,402	\$40,991	\$40,991

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Wilson Sewer District

FYE 6/30/2019

OPERATIONS BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-7	Personnel Services					
E-7.1	Wages--Operations					
E-7.2	Service Contracts		\$30,000	\$30,000	\$35,000	\$35,000
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	_____					
E-9.2	_____					
E-9.3	_____					
E-9.4	_____					
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	_____					
E-10.2	_____					
E-10.3	_____					
E-10.4	_____					
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	_____					
E-11.2	_____					
E-11.3	_____					
E-11.4	_____					
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	Repair & Maintenance		\$48,519	\$40,000	\$90,000	\$90,000
E-12.2	Tap fees		\$14,118	\$11,294	\$13,032	\$13,032
E-12.3	Usage fees		\$47,831	\$48,000	\$50,000	\$50,000
E-12.4	Utilities and telephone		\$7,242	\$7,625	\$9,200	\$9,200
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$147,710	\$136,919	\$197,232	\$197,232

Final Budget

Wilson Sewer District

FYE 6/30/2019

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$48,726	\$48,726	\$83,323	\$83,323
C-1.2	Savings and Investments Account Balance	\$602,000	\$602,000	\$652,667	\$652,667
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$650,726	\$650,726	\$735,990	\$735,990
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	\$17,996	\$17,996	\$15,888	\$15,888
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$17,996	\$17,996	\$15,888	\$15,888
C-2.4	Estimated Non-Restricted Funds Available	\$632,730	\$632,730	\$720,102	\$720,102

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0