



Board of County Commissioners - Staff Report

Meeting Date: December 18, 2018

Submitting Dept: Administration

Presenter: Alyssa Watkins

Subject: Consideration of a Resolution Adopting Community-Based Alcohol, Tobacco, Opioid, Other Drug, and Suicide Prevention

Statement / Purpose:

To consider the approval of a resolution related to the coordination and provision of grant-funded prevention-related activities in Teton County.

Background / Description (Pros & Cons):

The Wyoming State Legislature has provided \$8,000,000 in the 2018 Budget Session to be distributed to counties for prevention activities designed to prevent the use, misuse, or abuse of tobacco, alcohol, drugs (including controlled substances), as well as activities designed to prevent suicide. On August 28th, 2018, the Board of County Commissioners approved a grant contract with the State of Wyoming to receive a share of this prevention-related grant funding. The grant contract contained a scope of work dictating the parameters under which implementation will occur.

A Prevention Program Coordinator has been hired by Teton County and is responsible for meeting the requirements in the grant contract scope of work. The Prevention Program Coordinator is working in collaboration with the Community Prevention Coalition of Teton County (CPCTC) to develop and implement jointly approved work and capacity-building plans, as well as associated budgets. The resolution before the Board today formalizes the specifics of this collaborative relationship.

Stakeholder Analysis & Involvement:

As the intended beneficiary of prevention services, the community is the primary stakeholder in this process. Additional stakeholders include human and social services providers or agencies providing like or complementary services in the community, law enforcement, and the court and school systems. Many of these stakeholders are represented on the Prevention Coalition and have been directly engaged in the ongoing discussions related to this contract.

Fiscal Impact:

There is no fiscal impact related to the resolution.

Staff Impact:

The resolution provides staff and the CPCTC with clear direction on roles and responsibilities.

Legal Review:

Gingery

Staff Input / Recommendation:

Staff recommends approval of the resolution.

Attachments:

Resolution Adopting Community-Based Alcohol, Tobacco, Opioid, Other Drug, and Suicide Prevention

Suggested Motion:

I move to approve the Resolution Adopting Community-Based Alcohol, Tobacco, Opioid, Other Drug, and Suicide Prevention.

RESOLUTION ADOPTING COMMUNITY-BASED ALCOHOL, TOBACCO, OPIOID, OTHER DRUG PREVENTION, AND SUICIDE PREVENTION

WHEREAS, Pursuant to Footnote 7 to Section 048 of House Enrolled Act 62 from the 2018 Budget Session, the Wyoming Department of Health is providing grant funding directly to counties for activities designed to prevent the use, misuse, or abuse of tobacco, alcohol, or controlled substances and activities designed to prevent suicide, and

WHEREAS, the Community Prevention Coalition of Teton County (CPCTC) goals are as outlined in the grant Contract Between the Wyoming Department of Health, Public Health Division and Teton County, more specifically as outlined in the section of that contract identified as Attachment A: Statement of Work, to provide community-based alcohol, tobacco, opioid, other drug, and suicide prevention in Teton County. Said services shall be provided to the entire county population as resources and capacity allow, and

WHEREAS, Attachment A: Statement of Work directs that a local coalition be engaged to focus on substance abuse prevention and suicide prevention to produce an eighteen-month work plan with an associated budget and planned activities. Further, Teton County is to implement the approved work plans and capacity building plan in partnership with the Coalition; and

WHEREAS, Prevention efforts in Teton County have historically been bifurcated into substance abuse and tobacco prevention services and suicide prevention services. The Teton County Substance Abuse and Tobacco Prevention Coalition has sought to reduce the tragic impacts of substance abuse and addiction in the community through evidence-based prevention strategies. The Teton County Suicide Prevention Coalition has been dedicated to reducing the number of people lost to suicide by understanding the local problem, raising awareness, and empowering the community to give and receive help. Both groups are and were comprised of community members and local human services providers, who came together voluntarily to coordinate and provide prevention services, using evidence-based strategies to try to drive community-level change, and

WHEREAS, The Teton County Substance Abuse and Tobacco Prevention Coalition ultimately transitioned into the Community Prevention Coalition of Teton County (CPCTC). Teton County, CPCTC, and the Suicide Prevention Coalition have worked together in the past to effect prevention-related activities under the Prevention Management Organization (PMO) structure previously utilized by the State of Wyoming (prior to the current direct-to-county grant award program). The parties desire to continue that collaboration in meeting the obligations of the current Statement of Work in order to receive grant funding from the State which will be deployed to benefit the citizens of Teton County. As such, the CPCTC will expand and formalize its membership to include representatives focused on suicide prevention.

NOW THEREFORE, BE IT RESOLVED THAT,

Teton County will:

- A. Employ a grant-funded Prevention Program Coordinator position which will report to the Director of Health and will have responsibility for carrying out and meeting the requirements of the Statement of Work.
 - a. The primary duties and responsibilities of the position to be outlined in a Teton County Position Description, available for public review on request.

- b. The Prevention Program Coordinator to serve as the primary point of contact with and for the CPCTC.
- c. Recognize the Board of County Commissioners as the contract signatory and thus the ultimate decision-making authority on policy-related matters directly related to the grant award and expenditures.
- B. Appoint a representative to the CPCTC who meets membership criteria and is separate and distinct from the Prevention Program Coordinator and his/her direct supervisor(s).
- C. Prevention Program Coordinator will educate the CPCTC on the principles of the Strategic Prevention Framework model.
- D. Work with the CPCTC to develop an eighteen-month Capacity Enhancement Plan.
- E. Work with the CPCTC to develop an eighteen-month work plan with an associated budget and planned activities timeline, with fidelity to the Strategic Prevention Framework.
 - a. Present both the work plan and associated budget to the Board of County Commissioners (BCC) for approval.
 - b. Submit BCC-approved work plan and budget to the Wyoming Department of Health for final approval.
- F. Work with the CPCTC to implement the jointly approved work plans and capacity building plan, with fidelity to the Strategic Prevention Framework model.
- G. Prevention Program Coordinator will complete a monthly time study of grant funded personnel time and effort spent on tobacco use, adult binge drinking, underage alcohol use, suicide, prescription drugs, and other drugs or topics.
- H. Prevention Program Coordinator will ensure County procurement policies are followed.
 - a. Obtain bids and follow RFP/RFQ and award process(es) as appropriate.
 - b. Submit vouchers for payment with sufficient documentation to identify the expenditure, its alignment with the work plan, and CPCTC approval for the expenditure.
 - c. Ensure accountability of agencies/entities receiving grant funding.
- I. Ensure grant funds are not used for restricted activities as outlined in the Statement of Work.
- J. Address concerns about the process directly with the CPCTC, elevating concerns to the Chair or Vice-Chair of the Coalition if necessary.
- K. Respond to concerns from the CPCTC in a timely manner.

Community Prevention Coalition of Teton County (CPCTC) will:

- A. Use the Prevention Program Coordinator as the primary point of contact for engagement with Teton County.
 - a. Work with the Prevention Program Coordinator, with no express authorities over the position.
- B. Work with Teton County to develop an eighteen-month Capacity Enhancement Plan.
- C. Work with Teton County to develop an eighteen-month work plan with an associated budget and planned activities timeline, with fidelity to the Strategic Prevention Framework.
 - a. Support the Prevention Program Coordinator in presenting both the work plan and associated budget to the Board of County Commissioners for approval.
- D. Work with Teton County to implement the jointly approved work plans and capacity building plan, with fidelity to the Strategic Prevention Framework model.
- E. Ensure that all strategies in the work plan are evidence-based.
- F. Ensure CPCTC members consist of a diverse and relevant stakeholder group. Enforce attendance requirements for voting members.

- G. Keep and make available for public review the agendas and minutes of the CPCTC meetings.
- H. Ensure grant funds are not used for restricted activities outlined in the Statement of Work.
- I. Ensure that coalition members with a real or perceived conflicts of interest refrain from voting or influencing the outcome of a funding award or recommendation in which they do or may have a pecuniary interest.
- J. Address concerns about the process directly with Teton County, beginning with the Prevention Program Coordinator and moving sequentially through the “chain of command” if necessary (i.e., Prevention Program Coordinator, Director of Health, Board of County Commissioners’ Administrator).
 - a. Recognize the Board of County Commissioners as the contract signatory and thus the ultimate decision-making authority on policy-related matters directly related to the grant award and expenditures.
- K. Ensure agencies/entities receiving grant funding provide statistical data and reporting to Prevention Program Coordinator as required.

Teton County, Board of County Commissioners

Mark Newcomb, Chair

Date

ATTEST:

Sherry Daigle, Teton County Clerk